



201 Washington Street
Reading, PA 19601
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www.goggleworks.org

Wall Rental Agreement

This agreement made the date by and between _____(artist) and the **GoggleWorks (GW)**. Artist will be renting _____ Gallery Space beginning _____, 20__ through _____, 20__. Payment of monthly rental is due no later than the first day of each rental month.

The parties agree as follows:

1. **RIGHT TO SELL.** The **artist** owns the original works of art ("artwork"). In accordance with this Agreement, the **artist** grants the **GW** a non-exclusive right to sell the artwork under terms of this Agreement. The **artist** agrees to deliver the artwork to **GW**. **GW** agrees to devote its best efforts to the sale of the artwork. All sales, prices and terms of the sale shall be determined by mutual consent of the parties.
2. **PROCEEDS OF SALES.** **GW** will pay to the **artist** a portion of the sales and shall forward the cost of the artwork sold, less **GW's** commission on the sale and the state sales tax, to the **artist** within 15 days of the last day of the gallery exhibition. **Artist** agrees to pay **GW** \$_____ per month, plus a ____% commission on all artwork sold during the time set forth in the Gallery Rental Agreement. All sales will be handled through the GoggleWorks Store.
3. **INVENTORY OF SUBMISSION.** **GW** will accept only original work by the **artist**, handcrafted work and photography. **GW** reserves the right to limit the number of items submitted. **GW staff** will indicate in writing work sold or returned to the **artist**. **Artist** must submit a detailed, numbered description of each piece of artwork delivered to the **GW** for the gallery rental along with a loan agreement. Inventory and loan agreement form will be supplied by the **GW**.
4. **WALL USAGE DATE.** The Gallery Rental Agreement will begin on the ___day of _____, 20__ and end on the ___st day of _____, 200_. It will be the responsibility of the **artist** to insure that the artwork is delivered and removed in a timely fashion. Artwork not removed from **GW** within 24 hours of the end of the Gallery Rental Agreement period will incur a storage fee charge of \$25.00 per day.
5. **HOURS OF OPERATION.** **GW** will be open for viewing artwork during the hours the **GW** is open to the public as follows – except major Holidays.

Monday through Saturday	9:00 am – 9:00 pm
Sunday	11:00 am – 7:00 pm

6. **HANGING OF ART WORK.** **Artist** is permitted to hang the artwork during normal **GW** hours of operation. The **artist** is required to bring all the necessary tools and hanging devices to hang their artwork. In the event of a disagreement over hanging the work, the Executive Director reserves the right to make the final decision.

7. **DAMAGES.** **Artist** will be notified immediately in the event of artwork being lost, damaged, or destroyed. **GW** shall be liable to pay to the artist the agreed selling price of the artwork less the agreed commission.

GoggleWorks –Gallery Rental Agreement

Date: _____

Artist's Name: _____

Address: _____

City: _____ State: _____ Zip _____

Phone: _____ Fax: _____

Email: _____

AGREED TO ABOVE BY:

SIGNATURES

Artist

Kristen Egan
Gallery Coordinator

Date

Date