

STUDIO SPACE APPLICATION FORM



Applications for studio space in the GoggleWorks are now being accepted from artists who are serious about pursuing their art in the professional setting of a community facility. Studios are intended to be for working artists and although artists may display and sell work from their studios, the primary function of the studio is to create art. Studios at the GoggleWorks will be awarded to artists of merit as selected by an independent juror. The GoggleWorks is looking for artists who:

- demonstrate a commitment to their career through an existing body of work
- have achieved a high degree of creative ability & technical facility, display obvious talent, and have nurtured an individual vision
- are creating original art- the artwork must be the artist's original concept and produced by the artist.
- show proven ability in their chosen medium through some combination of the following:
 - participation in juried shows
 - professional experience
 - in the case of emerging artists, a reference from teacher or mentor, presentation of portfolio, slides or photos for review

Studio sizes begin at 150 sq./ft. Rent includes heat, electricity, air conditioning, and parking. Artists are responsible for their own phones and any other communication/computer connections. The building has a security system, loading dock and freight elevators. An additional charge will be imposed for utility use beyond average usage and/or the installation of special equipment in a studio (e.g. electricity for kiln, special exhaust system). All studios have natural light as well as fluorescent shop lights with day lighting bulbs. Artists are responsible for any special additional lighting.

Because the studio rental fee is subsidized, it is the responsibility of each studio artist to contribute to the GoggleWorks Center for the Arts in the following ways:

- 6 hours per month of volunteer time for and at the GoggleWorks
- Attend artist meetings and Second Sunday Open Houses
- Use of studio for producing artwork and having studio open to the public at least 20 hours per week during the GoggleWorks open hours of operation
- Donation of one exhibit-ready piece of artwork for the GoggleWorks annual auction or fundraising event
- Sign and comply with GoggleWorks house rules and commission policy

Additional conditions for artists renting studios at the GoggleWorks include:

- Studio space is to be left in same condition upon departure from GoggleWorks as upon arrival.
- A security deposit of one month's rent or \$200 (whichever is greater) in addition to the first month's rent is due upon signature of the lease.
- Rent is due on the 1st of the month. Rent paid after the 10th of the month will incur a 10% penalty fee. Failure to pay rent will result in eviction from the studio.
- Each studio artist is offered a two-year lease. Artists may submit work to a studio review panel at the end of the two-year time period to renew their lease. **Renewal is not automatic.**
- Artists are expected to work in their studios on a consistent and ongoing basis. **Non-use of studio space is cause for eviction or non-renewal of lease.**

The GoggleWorks is open to the public according to the following schedule:

Monday through Saturday	9:00 am to 9:00 pm
Sunday	11:00 am to 7:00 pm

Artists have access to the GoggleWorks facility 7 days a week, 24 hours per day.

To apply for an artist studio at the GoggleWorks:

- Complete the “Artist Application” form
- Submit slides or a CD of 10-15 pieces of representative work with summary page of title, medium, size and date of execution. For 3D work, please submit 2 images of each piece. Please place your name, title, date and indicate the top of slide on every slide. Please number slide and image on CD to coincide with summary page.
- Submit an artist’s statement (two pages or less)
- Enclose a current resume
- Submit any additional support materials you believe are relevant (i.e. reviews, recommendations, etc.)
- Application fee of \$10

Slides: Label slides with “top” (written in the upper right hand corner) and title, size, medium and year of completion on the front of the slide or on separate sheet with a corresponding number to the slide. Print your name on the back of each slide.

CD-ROM: For those wishing to submit digital images, please follow these guidelines. Each image must be at least 72 DPI and sized to 250 pixels at its greatest dimension. Included on your CD should be a document listing the date, size and medium. This listing must be in the same order as the works appear on the CD.

FEE: A non-refundable fee of \$10.00 cash or check made payable to The GoggleWorks Center for the Arts is due at receiving with the application.

Incomplete applications will not be reviewed. Please send completed application materials to: Karen Lynn Haver, Operations Director, GoggleWorks, 201 Washington St., Reading, PA 19601.

If you would like your support materials returned, please provide a stamped, self-addressed envelope with your application package. If you have questions about the application, please contact the [Director of Operations](#) at 610-374-4600 x 102



ARTIST APPLICATION:

GENERAL INFORMATION

Name: _____

Address: _____

City: _____ **State:** _____

Zip: _____ **Email:** _____

Phone(c) _____ **(home)** _____

Medium: _____

EDUCATION

Part of the GoggleWorks mission is to educate. Are you willing to participate in:

- teaching Pre-K teaching grade 9-12
- teaching K-5 teaching adults
- teaching grade 6-8 teaching special needs
- lectures or brown bag lunch talks demonstrations
- other _____

WORKING HOURS

20 hours per week are required. How many hours per week will be spent working in your studio at the GoggleWorks?

- 20-25 25-30 30-35 35-40

WORKING HABITS

How would you describe your working style? Check all that apply

- I prefer to work alone with my door closed
- I require a quiet environment with few distractions
- I enjoy being in an environment where I can exchange ideas with other artists

I prefer to work collaboratively with other artists

Other _____

QUESTIONS

In compliance with the standards adopted by The GoggleWorks Center for the Arts, member artists must create and produce their own work. Because it is important to maintain the tradition of working studios, work displayed must be created in the studio to the greatest extent possible. What part, if any, of your artistic expression requires outside services or manufactured components produced elsewhere?

If a juror asks how your work is executed, how would you explain it? Please be brief.

WAIVER STATEMENT

I understand that The GoggleWorks Center for the Arts will make every effort to protect and store my artwork during the time of the jury review. If anything happens to the work, I will not hold The GoggleWorks Center for the Arts staff responsible. In addition I understand that failure to adhere to the guidelines outlined above may disqualify my application. Application to the juried process constitutes acceptance of these conditions.

Signature

Date

Name (please print)

I AM INTERESTED IN

- Sharing my space, if yes, with _____
- A sink in my studio
- 100-200 sq./ft.
- 200-300 sq./ft.
- 300-400 sq./ft
- 400-500 sq./ft
- 600+ sq./ft.
- Storage space in the basement