

Woodshop policies and pricing

Open Shop:

In order to use any of the studio facilities at the GoggleWorks, participants must be members of the GoggleWorks. Annual memberships for artists begin at \$35 per year.

There is a woodshop certification process before being approved for open shop rental. The fee for certification is \$35. Please call 610-374-4600 x129 to book open studio time in the wood shop after certification is completed. Payment for shop rental is due when time is reserved. Payment may be made at the main building reception desk in person or over the phone with a credit card. All rentals for the wood shop must be scheduled a week in advance of rental time.

- Costs for Open Shop:
 - \$10 per hour
 - \$175 for a block of 20 hours= \$8.75/hr
 - \$320 for a block of 40 hours= \$8/hr (hours expire 1 year from date of purchase)

- Special tool charges:
 - Wide Belt Sander: \$5/hour in addition to shop rental- must have shop supervisor present.
 - Molding Machine: \$10/hour in addition to shop rental- must have shop supervisor present.

WOODSHOP SAFETY RULES

Dress:

- Wear close fitting clothing appropriate for the activity being performed including:
 - Short sleeved or buttoned long sleeve shirts with shirrtails tucked in and shoes tied.
 - Close-toed shoes (no sandals).
- Confine long hair before operating equipment.
- Wear safety glasses at all times while in shop. Use hearing protection and respiratory equipment when required.
- Remove rings and other jewelry when working.
- Do not carry sharp tools in pockets.

Equipment and Tools:

- Obey all safety rules and observe limitations on equipment according to specifications, manufacturers requirements and instructors guidelines. Be familiar with correct operation and adjustments of power tools. Never pry, hit or force any tool adjustments. Report any unusual noises, sounds or vibrations to instructor or studio manager.
- Keep all tools sharp, clean and in safe working order. Properly store them when not in use.
- Do not distract others or let anyone distract you while operating a power tool.
- Assume a safe comfortable position before using a power tool.
- Keep feet, fingers and hair away from the blades and other moving parts of a power tool. Do not operate a power tool if hands or feet are wet.
- Retain all guards and safety devices on all equipment.
- Tag and report any defective tools, machines or other equipment.
- Be sure to shut off all power equipment when finished with it and never leave equipment until it has stopped completely.
- Operate equipment only after receiving instruction on how to operate safely and being certified by the instructor.
- Disconnect power from equipment before changing accessories.

- Service and/or maintenance will be performed **ONLY** by GoggleWorks staff or instructor. Please report any maintenance need to GoggleWorks staff or instructor.
- Use the correct tool for the job.
- Clean chips from saws and other equipment with a brush or stick, never your hand or a rag. Do not clean equipment while it is running.
- Protect all cutting edges.

Work Area:

- Arrange equipment to permit safe, efficient work practices and ease of cleaning.
- Store materials and supplies safely in their assigned locations.
- Store tools and accessories safely in cabinets, on racks or in suitable storage areas.
- Keep work area clear of debris and other hazards. Clean shop after every session.
- Clean floors of obstructions and slippery substances: clean up spills immediately.
- Keep aisles, exits and traffic areas free of material and debris.
- Dispose of combustible materials properly.
- Keep sufficient brooms, brushes, waste containers and other housekeeping equipment readily available.

Flammable Liquids:

- Carefully read labels on all flammable liquids, use only in open well ventilated areas.
(Note: Be cautious of inhaling fumes from flammable liquids)
- Be sure that all flammable liquids are marked correctly for storage.
- Be sure that flammable liquids are stored in properly approved containers.
- **(Note: Oily rags and flammable materials should be stored in metal containers with self-sealing lids.)**
- Immediately change clothing soaked with flammable liquids.
- Use flammable liquids only for their intended use. (Example: never use gasoline as a cleaner)
- Do not use flammable liquids near fire or flame.
- Always know location of appropriate fire extinguishers.
- Stop, drop and roll if your hair and clothing catches fire; never run.

CLASSROOM PROCEDURES

- It is paramount that students develop a working plan for use when working in the woodshop and receiving instruction. Without this plan it is very difficult for an instructor to recommend operations and work strategies for the student to use while completing his/her shop project.
- Regular attendance and punctuality are required. It is imperative that students arrive to class on time. Instructors will start classes on time and begin to share information with students. Lateness and poor attendance lead to a student missing valuable information the instructor has shared with the rest of the students in the class. This creates a climate that is not conducive to a wholesome learning environment and safe operation of the studio. Instructors should not have to take time away from students that did arrive on time to bring latecomers up to speed with the session's instruction. Although we will make every effort to share the sessions information with all students, lateness and poor attendance on a student's part does not necessarily create an emergency for the instructor. If you arrive late, please wait patiently until the instructor has time to share with you.
- **Student Supplies and Tools:** Students will be required to provide their own measuring instruments, pencils, project supplies and finishes. Supplies may be purchased through the GoggleWorks gift shop or students can bring their own materials. Only clean lumber is permitted for use on jointer, planer, wide belt sander and other shop equipment. The instructor reserves the right to make the final determination as to what lumber may be used on GoggleWorks equipment.
- **Clean Up:** Cleaning shop will begin 15 to 20 minutes before the end of each session (as determined by the instructor). This will include but is not limited to cleaning and removing dust and debris from all machines, tools,

benches and floors. Take any trash from rental time and/or class to appropriate waste disposal bin as indicated by studio manager.

- Materials and Tool Storage: Materials and projects will be stored neatly so as to allow clear walkways and bench space. These materials and projects may have to be stored in the basement annex of the wood shop depending upon shop use and volume of work. Hand and portable tools will be stored away in their proper location.

GoggleWorks Material Purchases for Woodshop:

- For your convenience the GoggleWorks has put together some basic carving sets and lumber, which may be purchased through the GoggleWorks Gift Shop. In order to make a purchase you will need to select the tools or materials that you desire and fill out a purchase form with your instructor. Then take the paperwork with your remittance to the gift shop to pay for the materials. Return to shop with the paid invoice where you will receive your materials.

Materials Available at the GoggleWorks Woodshop:

Plywood Veneers:

- 3/4"x4'x8' Rotary Cut Birch
- 1/2"x4'x8' Rotary Cut Birch
- 1/4"x4'x8' Rotary Cut Birch
- 3/4"x4'x8' Rotary Cut Red Oak
- 1/2"x4'x8' Rotary Cut Red Oak
- 1/4"x4'x8' Rotary Cut Red Oak

Hard Woods:

- 4/4" Red Oak
- 4/4" Birch
- 4/4" Poplar
- 4/4" Phillipine Mahogany

Carving Tools

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| ▪ Chip Carving Knife | #15U21 \$14.99 |
| ▪ Chip Carving Knife | #15U51 \$13.99 |
| ▪ Chip Carving Knife | #15U91 \$13.99 |
| ▪ Ramelson 12 Piece Palm Carving Set | #09120 \$115.99 |
| ▪ Pfeil "Swiss Made" | #05H02 \$169.99 |