



201 Washington Street, Reading, PA 19601
610-374-4600 www.goggleworks.org

Guidelines For GoggleWorks Tours

The GoggleWorks is a very special place, a place where art can be viewed, a place where studio artists create their artwork and a place where you can learn about all of the arts.

REMINDER TO STUDENTS

Please do not touch the artwork. This includes walls, labels, cases and pedestals. Natural oils on human hands can cause damage over time. Fingers placed on the surface of a picture can easily damage the paint layer or the canvas.

We ask visitors to be careful in order to protect the artwork on display. **Stay an arm's length away from exhibits.** Some people like to fold their arms or put their hands behind their backs to help them remember. Unintentional damage may result from gesturing too close to objects and works of art.

Stay with your group, teacher or chaperone.

Walk respectfully throughout the GoggleWorks. No running through the rooms or hallways. Talk in quiet tones. Use inside voices in all areas of the GoggleWorks, you must remember that artists are working and you need to be courteous to them as well as any other people visiting the GoggleWorks.

We want to hear your thoughts about the art, artists and the GoggleWorks. If you are on a tour at the GoggleWorks and have a comment or a question, please raise your hand. Do not talk while the tour leader is speaking. If you talk while your tour leader is speaking, other people will not be able to hear. If you have any questions or comments, raise your hand and your tour leader will call on you.

Please listen to what the tour leader is saying. Tour leaders deserve the same respect and courtesy as your teachers or your parents.

Please leave your backpack, large bags, and heavy coats in the 1st floor Coat Room. Bulky objects slung over a shoulder may bump against displays or topple objects.

Food, beverages are allowed only in the Café area. Please do not eat, drink or chew gum or use tobacco products inside the GoggleWorks.

If your group would like to visit the GoggleWorks gift shop, please limit the number of persons to five at one time.

GUIDELINES FOR CHAPERONES

Keep students together at all times. It is the responsibility of the chaperone not only to stay with the group but also to keep the students together.

When in small groups, please encourage the students to ask questions. Please remember that a tour leader is in charge of the tour. Do not answer questions that are intended for students. A good chaperone needs to remind the student of art center manners and follow them, too.